



PARENT INFORMATION

Congratulations on registering your child in our KinPark Kid's Camp! We do our very best to ensure all children have a great experience. We are very excited to bring your child(ren) a fun, inclusive, and educational experience, and we would appreciate your assistance in doing so by reviewing and adhering to the following information, and our conditions of enrollment. Let's work together to provide your child(ren) with the best experience possible!

In order to guarantee a fantastic summer, we have a few requests and some information for you:

1. To create a safe and respectful environment, we have a 'hands off' rule for all children and counselors. This also includes **zero tolerance** for disrespectful language, bullying and teasing of other campers and counselors, and not listening to the counselors and other campers. This will be discussed and reinforced with all children. We appreciate you discussing this with your child prior to the start of camp.

If children continually disregard these rules, counselors will call their caregiver(s), or emergency contact for the child(ren) to be picked up. If this behavior continues after discussions with both the child(ren) and caregiver(s), the child(ren) will be removed from summer camp.

2. Since your child's safety is our primary concern, we will **NOT** release your child to anyone other than yourself and the people you have designated on the Sign In/Out form.

3. Please send your child with a backpack or suitable carrying bag containing:

- √ change of clothes
- √ a hat
- √ sunscreen
- √ swim suit and towel
- √ full water bottle
- √ litter-less lunch (if possible) and snacks.

Children should wear suitable shoes for walking and cooking in the kitchen (runners), with the option of sandals to keep cool.

Shoes must be kept on at all times, and hats must be worn at all times when outside.

This is an urban farm, so please dress children appropriately (no Sunday Bests). Please ensure ALL items are clearly labeled. Although we will strive to keep track of everything, we are not responsible for lost items.

We require every child to bring his/her own sunscreen, labeled with their name.

If you use sunscreen, please apply upon arrival. Children will be directed to reapply sunscreen as necessary (ie: mid-day, after a water activity, etc). If you require the staff to apply sunscreen to your child(ren), you must fill out the section on sunscreen as stated in the attached registration form.

4. Our camp is electronics-free, so please do not allow your child to bring cellphones, tablets, and other handheld devices to camp!
5. Please adhere to drop off (**9 AM**) and pick up times (**4:30 PM**), unless you have made other arrangements with us. Please notify us if there is a change in plans or if you are picking up your child early, in case we are going on an outing.

If the child(ren) is not picked up by 4:30 PM and camp counsellors were **not notified**, a late fee of \$15 will be charged. If you are late picking up your child(ren) and we cannot get in contact with you, your authorized alternates will also be called 15 minutes after the designated pick up time (**4:45 PM**). After 30 minutes (**5 PM**), if all means to have your child picked up have been exhausted we will contact the Ministry of Children and Families.



Cowichan Green Community
360 Duncan Street, Duncan, BC, V9L 3W4
Ph./fax (250) 748-8506
camp@cowichangreencommunity.org

6. **For emergency contact only**, please call the Camp Supervisor's cell phone at...
Laura: 250-256-8794 (Monday, Wednesday – Friday)
Alyssa: 250-732-3515 (Monday – Wednesday)

Otherwise, please feel free to call our office at 250-748-8506 Monday to Friday 9 AM - 4:30 PM if you have questions or concerns.

Thank you very much for your assistance and co-operation. We look forward to a fabulously exciting summer with all the children.

Yours truly,
Your KinPark Kid's Camp Staff and Counsellors



Conditions of Enrollment

- 1) **Registration fee and all health forms, waiver forms and a photocopy of your child's health card must be received one week before the camp start date.** Your registration may be cancelled if the fee or any forms are missing by this date.
- 2) The Camp Director reserves the unconditional right to dismiss a camper, who, in his/her opinion, has displayed unacceptable behaviour and/or has not complied with the rules of the camp. Such termination may be given without prior warning or notice, and the registration fee shall be non-refundable.
- 3) The parent(s) or guardian(s) submitting this application are those having legal custody over the child. Conditions of custody and access, if applicable, should be fully communicated in writing to the camp.
- 4) I hereby give permission and the legal right to Cowichan Green Community for the use and ownership of any written or audio-visual material, and photographs of the enrolled camper for publicity and promotional purposes.
If you wish to **not have video and photos taken of your child(ren), you must fill out the section on photos as stated in the registration form attached.*
- 5) Camp cancellation policy states that we reserve the right to cancel the camp due to insufficient registration or other such reasonable cause within 48 hours of the start of camp. This also includes any possible cancellations due to COVID-19. Notice of cancellation shall be delivered by email or phone, and the camp registration fee shall be fully refunded.
- 6) In the event a camper's parent and/or guardian cancels his or her child's enrollment in the camp, that child's registration fee shall be refunded on the following terms:
 - i) If notice is received 2 weeks in advance from the start of the first day of camp, you shall be entitled to a full refund;
 - ii) If notice is received 1 week in advance from the start of the first day of camp, you shall be entitled to a 50% refund; and
 - iii) If notice is received 48 hours in advance from the start of the first day of camp, you shall not be entitled to a refund.
 - iv) If cancellation is due to COVID-19 related circumstances regardless of notice, you shall be entitled to a full refund.
- 7) In the event a camper is diagnosed with or experiences symptoms of COVID-19, or comes into contact with someone who is diagnosed with or experiencing symptoms of COVID-19, parent(s) or guardian(s) of the child(ren) attending must notify the camp director immediately, and keep their child(ren) from attending camp. Symptoms of COVID-19 as stated by the Public Health Agency of Canada include:
 - Cough
 - Difficulty breathing
 - Fever
 - Pneumonia in both lungs

Please read and sign our COVID-19 protocol below



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KinPark Kid's Camp Registration Form

Camper's Name (first and last): _____

Address: _____ City: _____

Postal Code: _____ Birth Date (day/month/year): _____

Gender: _____

Week

No. 1 <input type="checkbox"/>	No. 2 <input type="checkbox"/>	No. 3 <input type="checkbox"/>	No. 4 <input type="checkbox"/>	No. 5 <input type="checkbox"/>	No. 6 <input type="checkbox"/>	No. 7 <input type="checkbox"/>	No. 8 <input type="checkbox"/>	No. 9 <input type="checkbox"/>
Jul 6- 10	Jul 13-17	Jul 20-24	Jul 27-31	Aug 4-7	Aug 10-14	Aug 17-21	Aug 24-28	Aug 31-Sep 4

Fees: Week 1, 2, 3, 4, 6, 7, 8, and 9 - \$150.00 Week 5 - \$120.00

Payments are accepted by cheque, cash or major credit cards, at the reFRESH Marketplace, 360 Duncan Street. Mail cheques payable to Cowichan Green Community, 360 Duncan Street, Duncan, BC V9L 3W4.

Email registration to camp@cowichangreencommunity.org.

NOTE: THIS REGISTRATION FORM IS TO BE SIGNED BY A PARENT OR GUARDIAN

Should we offer it, is there anything that would prevent your child's full participation in the yoga program?
 Yes No
 If yes, please provide explanation:

As a condition of acceptance of the above-named camper, I/we agree to indemnify Cowichan Green Community in respect of any loss or injury to the student, and to assume full responsibility for medical and other expenses in the event of illness or accident. In case of surgical emergency, I hereby give permission to the physician selected by the camp director, or leader, to hospitalize, secure proper treatment for and to order injections, anesthesia or surgery for my child, as named above. I also give permission for the camp's director to administer non-prescription medication within recommended dosage if required. I have read and agreed to the Conditions of Enrollment.

Signed By: _____ Date: _____

Print Name: _____ Res. Phone: _____

Relationship: _____ Bus./Cell Phone: _____

Email address: _____

Photo and Video Consent

Cowichan Green Community utilizes photographs and videos of our KinPark Kid's Camp activities, campers, and events for promotional materials including social media, advertising, and video presentations. Please sign and choose from the following:

I do consent to having my child photographed or videotaped
**If yes, please fill and sign the attached media release form* I do not consent to having my child photographed or videotaped

 Parents/Guardian's Signature

 Date



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**RELEASE OF LIABILITY, WAIVER OF CLAIMS
ASSUMPTION OF RISKS AND INDEMNITY AGREEMENT**

**By signing this document you will waive certain legal rights,
including the right to sue.**

PLEASE READ CAREFULLY

AWARENESS AND ASSUMPTION OF RISK

I am aware that activities, including yoga and swimming, involves risks including risk of personal injury. Included in these risks are negligence on the part of Cowichan Green Community, its staff, board, members, instructors, leaders, officers, officials and volunteers, other participants and owners of the facilities where the activities occur (referred to in the rest of this agreement as "Cowichan Green Community and others"). I freely accept and fully assume all such risks and the possibility of personal injury, death, property damage, expense and related loss, including the loss of income.

RELEASE OF LIABILITY, WAIVER OF CLAIMS AND INDEMNITY AGREEMENT

In consideration of Cowichan Green Community Society accepting my application to participate in this activity, I agree:

1. To waive any and all claims I may have in the future against Cowichan Green Community and others.
2. To release Cowichan Green Community and others, from any and all liability for any personal injury, death, property damage, expense and related loss, including loss of income that I or my next of kin may suffer as a result in my participation in this activity, due to any cause whatsoever, including negligence, breach of contract or breach of any statutory duty of care.
3. To hold harmless and indemnify Cowichan Green Community and others from any and all liability for any damage to or loss of property of, or personal injury to, any third party, resulting from my participation in this activity.
4. That this agreement is binding on not only myself but my next of kin, heirs, executors, administrators and assigns.

I HAVE READ THIS AGREEMENT AND UNDERSTAND IT, I AM AWARE THAT BY SIGNING THIS DOCUMENT I AM WAIVING CERTAIN RIGHTS WHICH I OR MY NEXT OF KIN, HEIRS, EXECUTORS, ADMINISTRATORS AND ASSIGNS MAY HAVE AGAINST COWICHAN GREEN COMMUNITY AND OTHERS.

Signed this _____ day of _____, 2020.

Please Print Name Clearly

Signature of Applicant or Legal Guardian
(if under 18 years of age)

Signature of Witness

Please Print Name Clearly



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KinPark Kid's Camp Health Form

Camper's Name: _____ Phone: _____

Parents/Legal Guardians: _____

Health Card #: _____

Please provide a photocopy of your child's health card

Health Insurance Co. Name (if applicable): _____ Policy #: _____

Emergency Contact 1: _____ Home Phone _____

Work/Cell Phone: _____

Emergency Contact 2: _____ Home Phone: _____

Work /Cell Phone: _____

Physician's Name: _____ Phone: _____

Swimming Ability:

- Strong Swimmer** (deep water/pool) **Capable Swimmer** (up to shoulder/shallow end of big pool) **Weak Swimmer** (waist deep/shallow end of big pool) **Non-Swimmer** (shallow water/small pool only)

Please list any current swimming qualifications your child has: _____

My child requires a life jacket: Yes **No**

Please note: All children ages 6 and under require a life jacket when attending the North Cowichan Aquatic Centre

Sunscreen Permission

I do consent to having KinPark Kid's Camp staff assist my child with applying sunscreen

I do not consent to having staff applying sunscreen, my child will be responsible for applying themselves

Parents/Guardian's Signature

Date

Does your child have any special dietary requirements?

Food allergies:



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Drug allergies:

Please list any other allergies (latex, insects, plants, animals etc.):

Does your child carry an EPI-PEN? yes no Do you carry an ANA-KIT? yes no
Please state the date and severity of their last major allergic reaction.

Immunization Records:

Is your child immunized? Yes No

If **YES**, a copy of immunization records must be attached to this application.

If **NO**, please sign the following statement:

I have chosen not to participate in the immunization program. I understand that should there be a Suspected/real outbreak of any communicable disease, I will be required to remove my child from KinPark Kid's Camp until it is deemed safe to return by a medical professional.

Parents/Guardian's Signature

Date

Please list any major operations and approximate dates:

Please state any other physical or emotional conditions, chronic illnesses or complaints, etc.

Will your child be taking any medication? (this includes inhalers) Yes No

If yes, please state the type, dosage and possible side effects.



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From a first aid perspective, it is vital that the leaders know as much as possible so that in event of emergency, they can make quick, informed decisions. Is there anything else that may be necessary for us to know?

We cannot guarantee a peanut free environment. I confirm that my child does not have this allergy.

Parents/Guardian's Signature

Date



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“Sign Out” Permission Form

Camper’s Name: _____

The following is a list of all persons who have permission to pick up my child from Cowichan Green Community’s KinPark Youth Urban Farm. Must include you as the guardian completing this form IF you will also be picking up the camper.

Name Relationship to child Phone number

Name Relationship to child Phone number

Name Relationship to child Phone number

Please be advised that we will NOT release your child to anyone not on this list!

We realize emergencies do occur. Ensure you have back up and that you advise us if any information changes. Please also advise us if there is custody information that we should be aware of. This information will be kept strictly confidential.

Thank you for your assistance.

Signed By: _____ Date: _____

Print Name: _____ Res. Phone: _____

Relationship: _____ Bus./Cell Phone: _____

Email address: _____



KinPark Kid's Camp COVID-19 Protocol

Your child(ren)'s health and safety is our top priority. In response to COVID-19, our KinPark Kid's Camp staff and camp counsellors are following strict protocol to keep summer campers healthy and safe while enjoying our activities and programming, and of course much needed social interaction. We ask for your assistance in keeping our summer camp safe by reviewing and following our protocol.

When Arriving to our Camp

- Children will be asked to wash their hands while parents/caregivers sign them in
- Camp counsellors will check and record their temperature with a contactless infrared thermometer (temperatures will be checked a second time after lunch)
- Upon sign-in, parents/caregivers will be asked questions regarding COVID-19 symptoms, and if they or their child has come into contact with someone who has COVID-19 or symptoms of COVID-19

When to Stay Home

Children **must be kept home** from KinPark Kid's Camp if they are experiencing any of the following symptoms:

- Cough
- Fever
- Difficulty breathing
- Pneumonia in both lungs

Children **must be kept home** from KinPark Kid's Camp if they have come into contact with someone who is diagnosed with or experiencing symptoms of COVID-19 within 14 days of contact (2 weeks).

If your child(ren) is experiencing symptoms, or has come into contact with someone experiencing symptoms of COVID-19, please keep them home and inform a camp counsellor as soon as possible.

If your child(ren) has been exposed to or diagnosed with COVID-19, they must not return to KinPark Kid's Camp until deemed safe by a medical professional. If it is deemed safe to do so, your child(ren) can return after 14 days of no symptoms

Hygiene and Sanitization

- ***Handwashing:*** Camp counsellors and campers will be frequently washing their hands before and after each activity.
- ***Hygiene:*** Camp counsellors and campers will be reminded throughout the day to practice safe hygiene (ie: handwashing, keeping hands to themselves, no food and drink sharing, keeping hands away from their and others faces)
- ***Sanitization:*** Camp Counsellors will be increasing the frequency of cleaning and disinfecting objects, toys and frequently touched surfaces. Frequently touched surfaces will be disinfected twice daily (before lunch-time, and end of day)



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Social Distancing

- As we know that social distancing can be challenging for children, we will practice social distancing (6 feet apart from one another) to the best of our ability. We will do so by implementing the following:
 - o Contactless games and activities as much as possible
 - o Primarily utilizing our outdoor spaces at KinPark Youth Urban Farm as opposed to our on-site camp building
 - o Altering games and activities to allow more space between campers and camp counsellors
 - o Reducing attendance numbers to allow less chance of contamination and more space between campers and camp counsellors.

Refunds

If we are advised to cancel KinPark Kid's Camp at any time due to COVID-19, parents/caregivers will receive a full refund.

If your child(ren) cannot attend camp due to exposure or diagnosis of COVID-19, parents/caregivers will receive a full refund, and we ask for you to **contact us immediately** so we are able to inform our fellow KinPark Kid's Camp staff, camp counsellors, and campers.

Please allow up to 14 days to receive your refund via e-transfer or cheque. Cheques can be mailed to your address, or picked up at our reFRESH Marketplace on 360 Duncan Street.

I have read all of the above policies and procedures related to COVID-19 and agree to support these policies while my child(ren) is attending KinPark Kid's Camp.

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Date

Parent/Guardian Name

Parent/Guardian Signature



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Release form for photography, film and video recording Cowichan Green Community (CGC)

Parent or Guardian signature if under 18 required

Photo and video release form

I, the undersigned, do hereby consent and agree that CGC, its employees, or agents have the right to take photographs, videotape, or digital recordings of me for the duration of KinPark Kid's Camp (July-September 2020) and to use these in any and all media, now or hereafter known, and exclusively for the purpose of projects associated with Cowichan Green Community.

I do hereby release to CGC, its agents, and employees all rights to exhibit this work in print and electronic form publicly or privately.

I understand that there will be no financial or other remuneration for recording me, either for initial or subsequent transmission or playback. I also understand that CGC is not responsible for any expense or liability incurred as a result of my participation in this recording.

Complete this section

Name: _____ Date: _____

Address: _____

Phone: _____

Witness for the undersigned: _____

Parent or Guardian name if under 18: _____

Signature of undersigned or parent/guardian: _____